

**AGENDA**  
**TURKEYFOOT VALLEY AREA SCHOOL DISTRICT**  
**CONFLUENCE, PA 15424**  
**BOARD OF SCHOOL DIRECTORS REGULAR MEETING**  
**THURSDAY, FEBRUARY 8, 2024**  
**7:00 p.m.**

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**Note: By resolution adopted September 19, 2016, the full text of which is set forth in the minutes of the meeting of August 21, 2023 a unanimous affirmative vote without objection on any question requiring a recorded vote showing how each Director voted shall be deemed to be an affirmative vote by each Director as if he/she had responded affirmatively to the calling of his/her individual name and shall be recorded as such.**

**ITEM #1. ROLL CALL**

Time P.M.

Frank Ryan \_\_\_\_, Terry Bender \_\_\_\_, Mike Diehl \_\_\_\_, David Tannehill \_\_\_\_,  
Gerald Conn \_\_\_\_, Keith Conn \_\_\_\_, Cathy Hinzy \_\_\_\_, Natalie Perez \_\_\_\_, Nathan Enos \_\_\_\_

**ITEM #2. SALUTE TO THE FLAG**

**ITEM #3. ADDITIONS OR REARRANGEMENTS TO THE AGENDA**

I \_\_\_\_ move to approve/disapprove the agenda as presented/amended.  
Second \_\_\_\_.

Approved  
Disapproved  
Tabled

**ITEM #4. STUDENT BOARD REPRESENTATIVE**

**ITEM #5. RECOGNITION OF VISITORS**

January Students of the Month

**ITEM #6. APPROVAL OF THE MINUTES**

**A. The Minutes of the Board of Directors Regular Meeting of Thursday, January 11, 2024 are presented for approval.**

I \_\_\_\_ move to approve/disapprove the Minutes of the Board of Directors Regular Meeting of Thursday, January 11, 2024 as presented/amended.  
Second \_\_\_\_.

Approved  
Disapproved  
Tabled

**ITEM #7. APPROVAL OF THE BOARD BILLS**

I \_\_\_\_\_ move to approve/disapprove the Board Bills for the month of January 2024 as presented/amended.

Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**ITEM #8. APPROVAL OF THE TREASURERS REPORT**

I \_\_\_\_\_ move to approve/disapprove the Treasurers Report for the month of January 2024 as presented/amended.

Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**ITEM #9. APPROVAL OF THE BUDGETARY TRANSFERS**

There are no budgetary transfers at this time.

**ITEM #10. TRANSFER OF FUNDS**

I \_\_\_\_\_ move to approve/disapprove the transfer of funds from the General Fund to the Payroll Account for the dates of February 23, 2024 and March 9, 2024 not to exceed \$120,000 at each transfer as presented/amended.

Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**ITEM #11. COMMITTEE REPORTS**

**A. Athletic Committee**

**1. Committee Meeting Date (meeting needed)**

I \_\_\_\_\_ move to approve/disapprove \_\_\_\_\_ as the date at \_\_\_\_\_ p.m. for the Athletic Committee meeting with permission to advertise as presented/amended.

Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**2. Approval to Purchase Baseball Scoreboard**

I \_\_\_\_\_ move to approve/disapprove the purchase of a baseball scoreboard, model \_\_\_\_\_, from \_\_\_\_\_ at a total cost of \$\_\_\_\_\_ as presented/amended.

Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**3. Approval to seek Advertisement for Baseball Scoreboard**

I \_\_\_\_\_ move to approve/disapprove the administration to seek advertisement contracts with local businesses for the new baseball scoreboard as presented/amended.

Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**B. Building & Grounds Committee**

**1. Approval of carpet and flooring quote**

I \_\_\_\_\_ move to approve/disapprove the quote from \_\_\_\_\_ at a cost of \$\_\_\_\_\_ for the carpet and flooring installation as presented/amended.

Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**2. Committee Meeting Date**

I \_\_\_\_\_ move to approve/disapprove \_\_\_\_\_ as the date at \_\_\_\_\_ for the Building & Grounds meeting with permission to advertise as presented/amended.

Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

*Discussion with possible action to be taken for repairs on the coal boiler and heating source.*

**C. Cafeteria Committee**

**1. Approval of Code of Conduct and Procurement Plan for the Nutrition Program**

I \_\_\_\_\_ move to approve/disapprove the Code of Conduct and Procurement Plan for the Nutrition Program as presented/amended.

Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**2. Committee Meeting Date**

I \_\_\_\_\_ move to approve/disapprove \_\_\_\_\_ as the date at \_\_\_\_\_ p.m. for the Cafeteria Committee meeting with permission to advertise as presented/amended.

Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**D. Curriculum Committee**

**1. Curriculum Committee Meeting Date**

I \_\_\_\_\_ move to approve/disapprove \_\_\_\_\_ as the date at \_\_\_\_\_ p.m. for the Curriculum Committee meeting with permission to advertise.

Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**E. Finance & Purchasing Committee**

**1. Approval to acknowledge receipt of the AFR**

I \_\_\_\_\_ move to approve/disapprove acknowledgement of the receipt of the Annual Financial Review (AFR) for school year 2022/2023 as presented/amended.

Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**2. Approval of Audit Engagement Letter**

I \_\_\_\_\_ move to approve/disapprove the 3-year audit engagement letter with Kotzan CPA & Associates at a cost of \$20,000.00 for a single audit, \$17,000.00 for a non-single, \$21,000.00 for a single audit, \$18,000 for a non-single audit, \$21,000.00 for a single audit, \$18,000.00 for a non-single audit for the years 2024, 2025, and 2026 respectively as presented/amended.

Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**3. Finance & Purchasing Committee Meeting Date**

I \_\_\_\_\_ move to approve/disapprove \_\_\_\_\_ as the date at \_\_\_\_\_ p.m. for the Finance & Purchasing Committee meeting with permission to advertise.

Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**F. Policy Review & Development Committee**

**1. Approval of the first reading of Policies**

I \_\_\_\_\_ move to approve/disapprove the first reading of Policies \_\_\_\_\_  
\_\_\_\_\_ as presented/amended.  
Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**2. Policy Review and Development Committee Meeting Date**

I \_\_\_\_\_ move to approve/disapprove \_\_\_\_\_ as the date at \_\_\_\_\_ p.m. for the Policy  
Review and Development Committee meeting with permission to advertise.  
Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**G. Transportation Committee**

**1. Approval of new van route**

I \_\_\_\_\_ move to approve/disapprove the new van Route 8V at a daily rate of \$614.10 as  
presented/amended.  
Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**2. Approval of revised van route**

I \_\_\_\_\_ move to approve/disapprove the revised route for 10V at a daily rate of \$180.84 (a decrease  
of \$160.02 per day) as presented/amended.

Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**3. Transportation Committee Meeting Date**

I \_\_\_\_\_ move to approve/disapprove \_\_\_\_\_ as the date at \_\_\_\_\_ p.m. for the  
Transportation Committee meeting with permission to advertise.  
Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**H. Technology Committee**

**1. Technology Committee Meeting Date (meeting needed)**

I \_\_\_\_\_ move to approve/disapprove \_\_\_\_\_ as the date at \_\_\_\_\_ p.m. for the Technology Committee meeting with permission to advertise.  
Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**ITEM #12. NEW BUSINESS**

**1. Conference Request –Nurse**

I \_\_\_\_\_ move to approve/disapprove for School Nurse, Jane Uphouse to attend the PA Association of School Nurses Annual Education Conference March 22-24 in Hershey, Pa at an estimated cost of \$1,500.00 as presented/amended.  
Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**2. Conference Request- Dr. Dice**

I \_\_\_\_\_ move to approve/disapprove for Dr. Nicole Dice to attend the National Model Schools Conference in Orlando, FL from June 23 –June 26, 2024 at an estimated cost of \$3,000.00.  
Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**3. Conference Request-Skyward**

I \_\_\_\_\_ move to approve/disapprove Amanda Younkin, Lisa Megown, Patsy Younkin and Shannon Meyers to attend the Pennsylvania Keystone State Skyward User Group Conference in Harrisburg on April 16 and 17, 2024 at an estimated cost of \$1,030.00 to be funded with grant monies as presented/amended.  
Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**ITEM #13 OTHER BUSINESS**

**1. Approval of District-wide Summer Programs**

I \_\_\_\_\_ move to approve/disapprove the district-wide summer programs for district enrolled K4-11<sup>th</sup> grade students for June 10<sup>th</sup> to June 14<sup>th</sup> and August 5<sup>th</sup> to 9<sup>th</sup> paid for through ARP ESSER funding as presented/amended.

Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**2. Field Observation Placement K-4 classroom**

I \_\_\_\_\_ move to approve/disapprove for Jeremy Leasure to complete 15 hours of field observation in the K-4 classroom to begin the week of February 12, 2024 as presented/amended.

Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**ITEM #14. REPORTS**

- A. Guidance Office Report – Teresa Cook
- B. Nurses Report – Jane Uphouse
- C. Maintenance/Custodial Report – Glenn Cameron
- D. Athletic Director — Jordan Thomas
- E. Special Education – Michelle Buttermore & James Hull
- F. Somerset Technology – Mike Diehl
- G. Principal’s Report – Chris Shilk
- H. Superintendent’s Report – Nicole Dice

**1. Approval of 2024-2025 School Calendar**

I \_\_\_\_\_ move to approve/disapprove the 2024-2025 school year calendar as presented/amended.

Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**2. Health and Safety Plan update**

I \_\_\_\_\_ move to approve/disapprove the review and update of the Health and Safety Plan for the 2023/2024 school year as presented/amended.  
Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**ITEM #15. PERSONNEL COMMITTEE**

**Executive Session**

I \_\_\_\_\_ move the Board go into Executive Session for Personnel/Student matters at \_\_\_\_\_ p.m.  
Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

The Board of Directors resumed their regular meeting at \_\_\_\_\_ p.m.

**1. Approval of 2024 Summer Camp Teachers**

I \_\_\_\_\_ move to approve/disapprove the hiring of the 2024 summer program teachers, Dawn Walters, Mike Kreger and Megan Barlow, to teach in the summer programs at their teacher pay rate plus 25% of per diem or \$35.00 per hour, whichever is higher, as presented/amended.  
Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**2. Approval of Assistant Softball Coach**

I \_\_\_\_\_ move to approve/disapprove Jeff Conn as the assistant softball coach for the 2024 season at a salary of \$1,000.00 pending all clearances and paperwork as presented/amended.  
Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**3. Approval of Volunteer Baseball Coach**

I \_\_\_\_\_ move to approve/disapprove Eric Swank as a volunteer baseball coach for the 2024 season pending all clearances and paperwork as presented/amended.  
Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled



**4. Approval of Part Time Custodian**

I \_\_\_\_\_ move to approve/disapprove the hiring of Richard Anderson as a part time custodian at a rate of \$9.25 per hour pending all necessary paperwork and clearances as presented/amended.

Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

**5. Approval of Volunteer Baseball Coach**

I \_\_\_\_\_ move to approve/disapprove Katie Ryan as a volunteer baseball coach for the 2024 season pending all clearances and paperwork as presented/amended.

Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled

*Discussion with possible action to be taken for special education teaching services for the 2023-2024 school year.*

**ITEM #16. NEGOTIATIONS AND GRIEVANCES COMMITTEE**

**ITEM #17. VISITOR COMMENTS**

**ITEM #18. ADJOURNMENT**

I \_\_\_\_\_ move the Board adjourn at \_\_\_\_\_ p.m.

Second \_\_\_\_\_.

Approved  
Disapproved  
Tabled